

**Policy Committee**  
**November 29, 2016**  
**6:00 p.m.**  
**Library at CRHS**

Committee members in attendance: Norm Hicks, Bob Yamartino, Lucy Petrella, and Jeremy Renninghoff  
Others in attendance: Bob Moore  
Administration present: Kathryn Veronesi

The meeting was called to order at 6:03 p.m.

1. **Public Comment:** None
2. **Approval of Agenda:** On a motion by Mrs. Petrella and seconded by Mr. Yamartino the agenda was approved.
3. **Approval of Minutes:** On a motion by Mr. Moore and seconded by Mr. Renninghoff the minutes of September 6, 2016 were approved.
4. **Public Participation at Board of Education Meetings 1120:** Discussion was held on the interpretation of this policy including the Board Chair's discretion in adjusting the three minute time limit timeframe for public comment. Additional discussion on how best to respond to the public during the public comment session of the Board meetings which should include acknowledging the input of the speaker and indicating whether and when there will be follow-up to a request. Mr. Yamartino indicated that he would like to see a more congenial tenor at Board of Education meetings. Discussion was held regarding the scheduling of a Board of Education retreat to give members an opportunity to work together as a newly formed group. No change was made to the existing policy.
5. **Class Size 6113:** The committee will present the following modification to the policy to the full Board for consideration: "Kindergarten shall always have a teaching assistant in the classroom during instructional time unless the class size goes below 15 students."
6. **Non-Resident Students 5118:** Dr. Veronesi shared the policy from Lyme/Old Lyme with the committee as a sample because there has been discussion about having a non-resident student attending Regional School District 13.
7. **Discussion of non-Board members on Board subcommittees:** Discussion was held about the merit of having non-Board members serve on committees of the Board. Mr. Yamartino indicated that he felt this could be very beneficial for many reasons including gaining expertise from the community, creating an "ambassador" relationship, and orienting potential Board members. Discussion was held regarding how a person would be appointed, whether they would have voting rights. Our legal counsel advised that it may make sense to have a committee member who is not a Board members serve in an advisory non-voting capacity. Mr. Hicks will ask the Board members that are on the Board with him at ACES. No change in policy at this time.
8. **Discussion of surveillance cameras:** Dr. Veronesi noted the recent request from a citizen to view surveillance tapes and wondered if the Board should consider having a policy that would dictate the protocol for handling these types of requests. She is looking into whether there are existing policies that cover this type of request.

9. **Student Data Privacy:** Dr. Veronesi reviewed the information and requirements for schools based on legislation from PA 16-189. The requirements for the district are covered in the Student Confidentiality Policy and we have been given forms created by Shipman and Goodwin to use with vendors.
10. **Public Comment:** None.
11. **Adjournment:** On a motion from Mr. Renninghoff and seconded by Mr. Moore the meeting was adjourned at 7:56 p.m.

The next Policy Committee meeting will be held January 12, 2017 at 6:00 p.m.